

# Employment Application



29880 Groesbeck Hwy., Roseville, Michigan 48066

Phone: 586-778-3570

**An Equal Opportunity Employer**

**Application Date**

**Personal Information**

Last Name		First Name		Middle Name		Social Security Number	
Street Address				City		State	Zip Code
Home Phone		Cell Phone		Best Time to Call		E-mail Address	

Your United States Citizenship status:  Citizen of U.S.A.  Permanent US resident  Authorized alien with visa

Are you younger than 18 years old?  no  yes (Note: you must be at least 18 to start work)

Have you ever been convicted of a felony? (Convictions are considered only if related to potential work here.)  no  yes (Please explain type of felony)

Do you have any physical limitatons which could hinder you from performing work related to this application?  no  yes (Please explain limitations, and how we can accommodate them)

Who Referred you to Atlas Tool?	List any Relatives who work here	Relationship

**Conditions of Employment - Please Read Carefully**

- All items on this application must be completed. Any false information will be grounds for termination.
- Applicants to or employees of Atlas Tool, Inc. may be required to take physical exams at any time. Exams may include drug or alcohol usage tests. Refusal to take a physical exam when requested will result in a loss of employment.
- Employees may be required to submit to a search of any clothing, lockers, tool boxes, vehicles or other personal property which is brought onto company premises.
- I agree to release all parties from any liability that may result from an investigation of all references, previous employers, or any other information on this application.
- In consideration of my employment, I agree to conform to the rules of Atlas Tool, Inc. and agree that my employment may be terminated with or without cause, without notice, at any time.
- No manager, supervisor or representative of Atlas Tool, other than the President, has any authority to enter into an agreement for any specified period, or to make an arrangement contrary to the foregoing. Any agreement made by the President must be in writing, and must specifically refer to this provision.
- Any and all legal, equitable, or administrative claims based on federal, state, or local laws, and arising from or related to employment with the company, must be filed with the appropriate court or agency within 6 months of the date of the employee's termination of employment.

Your signature below indicates that you guarantee the facts in this application to be correct and complete, and that you understand, agree to and release the company, its officers, and its employees from any claim arising from the above "Conditions of Employment".

<b>Signature</b>	<b>Date</b>	<b>Thank you for your interest in Atlas Tool</b>

**For Office Use Only**

Interview Date	Interview Time	Physical Date	Physical Result <input type="checkbox"/> pass <input type="checkbox"/> fail
Employee Number	Start Date	Benefit Start	Shift <input type="checkbox"/> day <input type="checkbox"/> afternoon <input type="checkbox"/> third
Status <input type="checkbox"/> full time <input type="checkbox"/> part time <input type="checkbox"/> temporary <input type="checkbox"/> 90 day probation	Lineup time: <input type="checkbox"/> none <input type="checkbox"/> 15 minutes <input type="checkbox"/> other: _____ min.		
Work Group	Work Area	Assignment Code	Skill Code

**ALL INFORMATION ON THIS PAGE MUST BE COMPLETED - EVEN IF A RESUME IS ATTACHED**

**Work Experience (list the last 5 employers, last one first)**

Start Date	Endt Date	Employer	City & State	Wage	Position	Supervisor	Reason for Leaving

**Military Service**

Branch	Rank	Discharge Date	Discharge Type

**Education**

School Level	School Attended	Location (city & state)	No. of Years	Did you Graduate?	Subjects Studied
High School					
1st College or Trade School					
2nd College or Trade School					

**Employment Desired**

Shift Desired (check one) <input type="checkbox"/> days only <input type="checkbox"/> prefer days, but can work nights <input type="checkbox"/> no preference - any shift <input type="checkbox"/> prefer nights, but can work days <input type="checkbox"/> nights only	Desired Position	Are you employed now?		If you are employed now, may we call your employer?		Date you can start	Salary or Wage Desired
		Ever apply here before?	no	yes	no		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Why do you want to work at Atlas Tool?

**For Office Use Only**

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